



Music Instrument Rental Agreement (2019-2020)

2019-20

Read both sides carefully before completing. The terms, conditions and payment information are on the back of this contract. **Forms are due Thursday Sept. 20**



Remember

- Understanding that certain instruments have been made available by the Calgary Board of Education for use by students desiring credit in this music program.
- Completing this form is your request that a musical instrument be registered to the student named.
- If you are experiencing financial difficulties, you may apply to waive these fees through the JFHS Business Office or by visiting <http://www.cbe.ab.ca/Parents/fees.asp>.

Please print clearly.

Student			
Last Name	First Name	CBE ID Number	Grade

Parent/Guardian (student primary residence)			
Last name	First name	Home #	
Address		City	Work #
E-mail		Postal code	Mobile #

School

I understand and agree to the above conditions and acknowledge receiving the following instrument in good condition.

Instrument _____ Make _____ Serial Number _____

Student (Print Name) _____ Signature _____ Date _____



Fee Schedule

A registration fee is charged for use of Calgary Board of Education music instruments as follows: Complete the information.

Number of months for your students School's Band Program (not including summer)	Monthly Fee	Total Annual Fee
Full Year	\$10.00	\$100.00
Summer Music Instrument Rental	N/A	----

TOTAL FEE AMOUNT = \$100.00, PLUS items from fee sheet in Music Student Handbook. Please include those fees in your total payment as well.



Confidential Information

The personal information contained in this form is collected under the authority of the School Act and Freedom of Information and Protection of Privacy Act (Alberta) for the purposes noted in this form. If you have any questions about this collection, please contact the school principal at 403-230-4743.

In signing this form:

- I understand that financial and other information provided is confidential,
- I certify that the information given in this application and in any documents attached is updated, correct and complete; and
- I accept the terms and conditions of this Contract.
- I agree to pay the fees for Music Instrument Registration by means of one of the Payment Options on the reverse side of this form; and
- Payment or completed payment agreement found on the reverse side of this form MUST accompany registration.

Parent/Guardian (Print Name) _____ Signature _____ Date _____

Return completed form to your school:

SCHOOL USE ONLY		
Teacher (Print Name)	Signature	Date
School Code # _____ Registration # _____		



Music Instrument Rental Agreement (2019-2020)

Terms & Conditions

The following terms and conditions form part of this Music Instrument Rental Agreement.

- 1 | **A registration form must be completed and the appropriate mandatory fee settled before an instrument can be issued to a student.** A new instrument registration contract must be completed for the use of the instrument at the commencement of each music program. Students are not assured of the availability of the same instrument they have been loaned previously.
- 2 | The parent/legal guardian, together with the student, assumes responsibility for the music instrument through the registration period and to reimburse the Calgary Board of Education for any loss of or damage to the instrument.
- 3 | The parent/legal guardian is advised to carry personal insurance against loss or damage to the instrument. The value of these instruments may exceed \$500.00.
- 4 | The instruments and cases will be returned to the school when the music program concludes or on the request of the teacher, whichever occurs first. The student is expected to return the instrument to the music teacher for inspection, cleaned and in good working condition.
- 5 | The parent/legal guardian, together with the student assumes responsibility for the supplying of reeds, oil, straps, grease, strings and cleaning materials necessary in the use of the instrument.
- 6 | The parent/legal guardian, together with the student, shall inform the school principal immediately in the event of loss or damage to the instrument.
- 7 | Negligence by the student in the care of her/his instrument or lack of attendance at practices will result in the cancellation of the privilege accorded by this agreement.
- 8 | A refund of fees is not permitted.
- 9 | Students studying percussion must be prepared to share these instruments with students from other classes.
- 10 | Summer rental procedures:
 - a | A new instrument registration contract must be completed and the appropriate fee submitted for use of the instrument during the summer.
 - b | Conditions A-I also apply to summer registration (please note Item 3.)
 - c | The instrument is to be returned, cleaned and in good working condition, the first day of school after summer vacation to the school from which it was issued.



Payment Options

- **Cash or cheque** | full year payment. Please attach and return to Ms. Newman
- **Online credit or debit card** | full year payment. Please pay online between September 16 and 30
- **Business office credit or debit card** | full year payment. Please visit the school business office to complete payment and bring receipt to Ms. Newman